



LUDWIG-  
MAXIMILIANS-  
UNIVERSITÄT  
MÜNCHEN

UNIVERSITÄTSBIBLIOTHEK



**Information for postgraduate doctoral candidates following the oral exam**  
**Faculty of History and the Arts**  
**(Fakultät für Geschichts- und Kunstwissenschaften)**

Doctoral degree regulations, amendment statute dated 15.09.2016, effective from 1.10.2016

**Submission**

of mandatory copies within **the 12 months** period following the oral exam

Submission options	Required documentation
Electronic submission	→ 3 copies printed in a copy shop → upload: <a href="http://edoc.ub.uni-muenchen.de">http://edoc.ub.uni-muenchen.de</a>
Submission as published book	→ 3 copies → binding must include faculty title page → guaranteed minimum print run of 150 copies
Submission with a blocking note for publication in a journal or for a patent application	→ see under Electronic submission → additional form for the issue of a blocking note (submission as scanned document possible) <ul style="list-style-type: none"> <li>• Journal <a href="https://edoc.ub.uni-muenchen.de/hinweise/spv_pub_en.pdf">https://edoc.ub.uni-muenchen.de/hinweise/spv_pub_en.pdf</a></li> <li>• Patent: <a href="https://edoc.ub.uni-muenchen.de/hinweise/spv_patent_en.pdf">https://edoc.ub.uni-muenchen.de/hinweise/spv_patent_en.pdf</a></li> </ul>
Cumulative thesis	→ see under Electronic submission → provision of the reference location is sufficient → DOI, if available

Checklist	Important
Corrected print copies	→ print format A 4 or A 5 → permanent binding
Must appear on page 2	→ name of referees, date of oral exam
Inscription on cover	→ with front of the faculty page <a href="http://edoc.ub.uni-muenchen.de/cover/index.html">http://edoc.ub.uni-muenchen.de/cover/index.html</a>
Imprimatur stamp	→ before submitting your thesis to Publikationsdienste Dissertationen (Publication Services Theses) ensure that it has been stamped with the imprimatur stamp of the Examinations Office for Humanities and Social Sciences (PAGS)
Published books	→ front and back of the faculty title page to be bound into all mandatory copies → in the imprint: Diss., Ludwig-Maximilians-Universität, <year of the oral exam>

**Submission (in person or by post)**

Ludwig-Maximilians-Universität München  
University Library  
Publikationsdienste Dissertationen (Publication Services Theses), Room 1108  
Leopoldstr. 13, Haus 1  
80802 München

**Contact**

E-mail: [Dissertationen@ub.uni-muenchen.de](mailto:Dissertationen@ub.uni-muenchen.de)

Claudia Höhn 089/2180-9486	Anja Soujon 089/2180-3589
----------------------------	---------------------------

**Opening hours of the Publikationsdienste Dissertationen (Publication Services Theses)**

Monday to Friday from 9 am to 12 pm

**Doctoral certificate**

- will be issued following submission of the mandatory copies, within approx. 6 – 8 weeks
- collection from the Examinations Office for Humanities and Social Sciences (PAGS)

**Right to bear the doctorate title**

applies only after the Doctoral Certificate has been issued